



## PTO Meeting Minutes

*Date 4/11/2023 | Time Date @ 7:00 PM | Meeting called to order by Mark Whatley*

### In Attendance

Mark Whatley, Katy McGuire, Emily Strout-Garcia , Aimee Holloway, Samantha Linford, Gail Brinkhaus, Leah Kletnieks, Megan Grassi

### Approval of Minutes

Mark Whatley moved to approve the March 14th, meeting minutes. Motion seconded by Aimee Holloway. All voted in favor.

### Agenda

1. Opening
2. Reports
3. Old Business
4. New Business
5. Open Discussion
6. Announcements
7. Adjournment

### Reports

#### Principal's Report – Tom Jones

- The final cycle of intervention during our WIN (What I need). Students are grouped across their grade level so they receive the level of instruction they need based on assessment data. Wrap up on May 5th prior to state testing.
- State testing ( CAASPP) in May
- Teachers are going to the garden for lessons with docents. Great learning opportunity for students!
- We submitted our application for Gold Recognition for our PBIS implementation. Good things are happening at Jackson Ave!

#### Teacher's Report –

- **2nd and 3rd grade** wants Star and AR program. Thank you from Ms. Ma and Ms. Heskett. They passed out the leadership t-shirts. Leadership program funds - Voted in December to give them \$600 for shirts, poster supplies, and an end-of-year pizza party. Spent \$502 to date. No current budget line item, we will need to add an official line item for next year.

#### Treasurer's Report – Emily Stout-Garcia

- Account balances - an increase of \$6,700 since the last closing cycle. Largest spend for PE equipment, TK literacy fund, library order. Skyhawks - reimbursement \$100 for allowing them to use our fields. Various teacher

expenses. Next month's spending - spring carnival, Scholastic. Should have money coming in from the carnival and auction. Income sources from family dine out. Surpassed fundraising goal. Additional Read-a-thon funds as well as exceeding fundraising goal for ice cream sales. Sting Ray

- Teacher reimbursements - Set a due date to get your reimbursements in by (May 25th) Miss Linford to send a note out. Checks not being cashed, need to cash before they are stale. Emily is sending reminders to those with outstanding checks.

#### PCIC Report – Leah Kletnieks

- LCAP – Local Control Accountability Plan – Supplemental funding to support socioeconomically disadvantaged, English learners, special education, foster youth, and unsheltered youth.
- 3 Goals
  - o Goal 1 – Increase the percentage of students who graduate college and/or career ready
    - Fund counselors, green engineering academy, summer school, pre-k support, college field trips, after-school programs, middle college student support, multi-tiered system of support, AVID, professional development
  - o Goal 2 – Provide an engaging, clean, healthy, physically and emotionally safe environment
    - Smaller class sizes, high school counselors and vice-principals, unsheltered & fostered youth student support, career counseling and kid connection, PBIS, site community liaisons
  - o Goal 3 – Enhance parent and community engagement and communication
    - Targeted goals – childcare for meetings and parent education, translation and interpretation services, Livermore Learns, a district communication platform, community engagement staff
- Roadmap
  - o January – intro meetings with committees
  - o February – review LCAP guidelines, goals, and priorities
  - o March – update LCAP metrics
  - o April – Listening campaign, post an annual update, solicit questions
  - o May – Superintendent responds in writing to questions, modify and finalizes LCAP
  - o June – LCAP to board for public hearing and approval
- Community input on needs – the survey will be sent within the next day or two
  - o One survey for each student placement
  - o Thought exchange question
    - One thought at a time
    - Will be presented at a school board meeting a public hearing

Junction vendor night – 4/26 5-8 PM, 35 vendors, 2 food trucks

Read-a-thon – customized bracelet - wristband bros. – Wednesday spirit points – get for registering

Lego educational – spike program – grade level sets – Jesse Woodward, [jesse.woodward@lego.com](mailto:jesse.woodward@lego.com)

Sunset – Blake Brandis, growth mindset assembly, very well received.

Arroyo seco – cultural festival, [arroyosecoculturalfestival.com](http://arroyosecoculturalfestival.com)

Community service day

Harlem Wizards

Livermore Learns

Quest Innovation fair

Principal setting/develop goals for next year – meet to see how we can support

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## Old Business

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- Book Fair Final update: A little over 12k sales (not what we made). Earned \$5,600 in scholastic dollars.
- Hospitality Lunch: Corned beef, and baked potato bar went very well.
- Movie Night: 4/28 - Mark at PTO table for recruiting. Need to announce that this is not a drop-off event and a parent needs to be present.
- Garden - Livermore Green School Garden Network is a group of retired teachers who will manage school gardens and host classrooms. We received a grant for this group to manage our garden but the money will only last through the remainder of the year. Need to brainstorm how to move forward next year. Additionally, during high winds, the garden shed door was blown off. Also, garden boxes are worn. Possibly need a new garden shed and boxes. Will look into supply donations.
- Open positions: Ice cream sales chair has been found. Some interest in the other open positions (Vice President, Yearbook).
- After-School enrichment:
  - Spanish Academy (Cassandra Lopez) Kinder - 1 and 2-5 this year and sewing for next year.
- Still need 4th-grade pictures and candid photos - the deadline is passed.

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## New Business

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- Spring Carnival planning: May 12, 5-8 PM, Fun Services company to provide carnival games and 77' obstacle bounce, regular bounce house, cotton candy for \$400, \$500 assorted prize pack, and dunk tank need at least 4 ppl (3 confirmed). Need volunteers to staff games (10). Cakewalk, face painting, etc. Leah to send volunteer sign up for teachers and then parents.
  - Tino's Taco's, Island BBQ, Kona Ice.
  - Steve - DJ, volunteer for concessions
  - Help needed: Ticket pre-sales this year. Amy to assist with ticket/stuffing envelopes.
  - Emily - Make markers for cake/treat walk laminated. 20 numbers to step on and small ones to draw out of a hat.
  - Ticket booth: 2 ppl - Emily & Megan will need to get set up and trained on the PayPal account.
  - Auction Booth: 1 person full time
  - Volunteer coordinator table: Need a rep from PTO to check in and point people in the right direction.
  - Volunteers for kids - High school leadership, Boy Scout Troops, and Jackson leadership team.
  - Game volunteer table: Marke - Coordinate the game volunteers. Check-in and direct them where they need to go.
  - Decorations:
    - Feature Wall: Kindness Kernels \$1 to write something about someone.
    - Karlie Balloons
    - Ticket Booth
    - Table Cloths
- Abilities awareness 4/24 - 4/28th. Raising Money for Wheelchair Foundation. They will also be providing wheelchairs for learning labs. Kicks off Monday morning with an assembly. The flyer is in teachers' inboxes. Leah provided teacher packets for activities they can incorporate into their class time.

- Build a buddy 4/19: Emily and Amy to help Leah weed. 10 am Sunday 4/16.
- 4/26 Nations Burger Family Night Out - Need help printing the flier and getting to the students, post on FB, and e-mail.
- Growth Mindset Assembly: Dr. Blake Brandes teaches how to not internalize school pressures, how to handle anxiety, and how to persevere when they encounter challenges in their educational and personal lives. This cost is \$1,500. He can do an all-school assembly (45 minutes) or divide them into TK-2 (30 min) and 3-5 (45 minutes) with a 15-minute transition between the assemblies - whichever option works best for your scheduling. Dates can be tricky due to previously scheduled events, and state testing. Might need to table for the beginning of next year and might be more valuable at that time. Approved for fall 2023.
- Teacher/Staff Appreciation Week: May 1st - 5th
- Staff Hospitality Luncheon May 5th - Need Volunteers/food
- Auction Updates: Susan Lawson flyer to go home in 2 weeks. The auction starts May 1st.

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### Open Discussion

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- Brook to provide a budget for next year's Garden.

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### Announcements

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- Calendar of Events
  - 4/24 - 4/28 Abilities Awareness Week
  - 4/19 Beach day
  - 5/1 - 5/5 Teacher and Staff Appreciation Week
  - 5/5 - Teacher luncheon
  - 5/1 -5/9 Online Auction
  - 5/9 - PTO Meeting

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### Adjournment

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The meeting was adjourned at 8:29 PM.

Submitted by Megan Grassi